

## CAP Strategic Plan 2023-2027 (LEADER) Programme EXPRESSION OF INTEREST (EOI) FORM

**LEADER**  
Development led by local communities

**NOTE:** This Expression of Interest (EOI) may be completed by a potential project promoter as a pre-cursor to an application proper for funding under the CAP Strategic Plan 2023-2027 LEADER Programme. Failure to complete this form completely will result in a delay in dealing with your Expression of Interest and any further processing of any subsequent application arising therefrom.

### Note: THIS EOI IS NOT AN APPLICATION FOR LEADER FUNDING

All those wishing to make an application for LEADER funding must complete an EOI Form as the first step. If your EOI is eligible in principle you will be notified and you can then progress to full application stage.

#### Completion Guidance Notes:

- Please complete this form in full. All fields are mandatory
- This form can be downloaded or printed from Leitrim Development Company website [www.ldco.ie](http://www.ldco.ie) and forwarded to Leitrim Development Company, Church Street, Drumshanbo, Co Leitrim, N41 RF24, with any additional information you feel may be of relevance to your Expression of Interest
- This form can also be completed electronically and e-mailed to Leitrim Development Company at [leader@ldco.ie](mailto:leader@ldco.ie)
- A hard copy of this form can be obtained from Leitrim Development Company
- The LEADER Team in Leitrim Development Company will contact you when your Expression of Interest has been reviewed.
- If you require assistance in completing this form or you will to receive this form in Irish, please contact the Lead Implementing Partner Leitrim Development Company on **Phone:** 071 964 1770 or **e-mail:** [leader@ldco.ie](mailto:leader@ldco.ie)

#### For Official Use Only:

EOI Ref ID: \_\_\_\_\_

Main Programme Theme: \_\_\_\_\_

LAG (IP) Officer Signature: \_\_\_\_\_

Printed Name of LAG (IP) Officer: \_\_\_\_\_

Date form received from Promoter in LAG (IP): \_\_\_\_/\_\_\_\_/\_\_\_\_

#### LAG (IP) Date Stamp

**Rural Development Programme 2023 – 2027**  
**Expression of Interest (EOI) Form**  
**GENERAL INFORMATION**  
*All Fields are mandatory and must be completed*

<b>1</b>	<p><b>Details of Project:</b>  <i>Please provide specific details for this project.</i></p> <p><b>Project Name/Title:</b></p> <p style="color: red;">*Please note that the name/title you insert here must be the correct name and legal form as per your Revenue details.</p> <p><b>Address:</b></p> <p><b>County:</b></p> <p style="text-align: right;"><b>Eircode (mandatory):</b>          If your project does not have an Eircode, please provide the <b>XY Coordinates</b></p>																
<b>2</b>	<p><b>Primary Contact Details:</b> <i>(Please provide the primary contact details for this project)</i></p> <p><b>Group/Organisation/Business Name:</b></p> <p><b>Main Contact Person:</b></p> <p><b>Address:</b></p> <p><b>County:</b></p> <p style="text-align: right;"><b>Eircode:</b></p> <p><b>Telephone No:</b></p> <p style="text-align: right;"><b>Mobile No:</b></p> <p><b>E-mail:</b></p> <p style="text-align: right;"><b>Website address:</b></p>																
<b>3</b>	<p><b>a) Classification of Promoter:</b>  <i>Cross appropriate box.</i></p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> Sole Trader</td> <td><input type="checkbox"/> Community Council</td> </tr> <tr> <td><input type="checkbox"/> Farmer (If yes, Herd No. is required below)</td> <td><input type="checkbox"/> Trust</td> </tr> <tr> <td><input type="checkbox"/> Formalised Community/Voluntary group</td> <td><input type="checkbox"/> Partnership</td> </tr> <tr> <td><input type="checkbox"/> Companies Limited by Guarantee</td> <td><input type="checkbox"/> Company Limited by Shares</td> </tr> <tr> <td><input type="checkbox"/> Designated Activity Company limited by shares</td> <td><input type="checkbox"/> Private Individual</td> </tr> <tr> <td><input type="checkbox"/> Registered Charity</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Co-operative society (registered under the Industrial &amp; Provident Societies Act)</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Other</td> <td></td> </tr> </table> <p>Note: Public bodies are not eligible for LEADER</p> <p><b>b) Herd Number or other DAFM identifier Number (if family or farm family member):</b></p>	<input type="checkbox"/> Sole Trader	<input type="checkbox"/> Community Council	<input type="checkbox"/> Farmer (If yes, Herd No. is required below)	<input type="checkbox"/> Trust	<input type="checkbox"/> Formalised Community/Voluntary group	<input type="checkbox"/> Partnership	<input type="checkbox"/> Companies Limited by Guarantee	<input type="checkbox"/> Company Limited by Shares	<input type="checkbox"/> Designated Activity Company limited by shares	<input type="checkbox"/> Private Individual	<input type="checkbox"/> Registered Charity		<input type="checkbox"/> Co-operative society (registered under the Industrial & Provident Societies Act)		<input type="checkbox"/> Other	
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<input type="checkbox"/> Other																	
<b>4</b>	<p><b>a) Has Promoter/Community Group received LEADER funding?</b>  <i>Please tick one</i></p> <p style="text-align: center;">Yes    <input type="checkbox"/>    No    <input type="checkbox"/></p> <p><b>If yes, please provide details</b></p>																

<b>5</b>	<b>Please provide the relevant registration details for you/your business/organisation</b> Tax Registration Number: Tax Clearance Access Number: VAT Number: CRO Number: Charity Number:	
<b>6</b>	<b>Proposed Project Costs:</b> <i>Please provide a proposed breakdown of all elements you require funding for</i>	
	Nature of Contract / Goods / Item / Element	Estimated Cost (€)
	<b>Total cost of project</b>	<b>€</b>
<b>7</b>	<b>Sources of Funding:</b> <i>Please provide details of how you intend to fund the project.</i>	
	Sources of funding	Estimated Cost (€)
	LEADER Programme	
	Donation of Property	
	Voluntary Labour	
	Own resources: <span style="margin-left: 20px;">Cash/savings in account</span>	
	<span style="margin-left: 100px;">Loans, investors, etc</span>	
	Other: Public Funds from Non EU Source (e.g. Local Authority, Fáilte Ireland, etc.)	
	Total proposed cost of project	<b>€</b>

<b>9</b>	<b>What category below do you consider best fits your project? (Please tick as appropriate)</b> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Tourism Development</td> <td><input type="checkbox"/> Broadband and ICT</td> </tr> <tr> <td><input type="checkbox"/> Enterprise Development</td> <td><input type="checkbox"/> Social Inclusion</td> </tr> <tr> <td><input type="checkbox"/> Village and Town Enhancement</td> <td><input type="checkbox"/> Rural Environment</td> </tr> </table>	<input type="checkbox"/> Tourism Development	<input type="checkbox"/> Broadband and ICT	<input type="checkbox"/> Enterprise Development	<input type="checkbox"/> Social Inclusion	<input type="checkbox"/> Village and Town Enhancement	<input type="checkbox"/> Rural Environment
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<b>10</b>	<b>In relation to planning permission which of the following category best fits your project?</b> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Planning Granted</td> <td><input type="checkbox"/> Planning Application Submitted</td> <td><input type="checkbox"/> Planning Required</td> </tr> <tr> <td><input type="checkbox"/> Exemption Granted</td> <td><input type="checkbox"/> No Planning Required</td> <td></td> </tr> </table>	<input type="checkbox"/> Planning Granted	<input type="checkbox"/> Planning Application Submitted	<input type="checkbox"/> Planning Required	<input type="checkbox"/> Exemption Granted	<input type="checkbox"/> No Planning Required	
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<b>11</b>	<b>Project Description</b> <i>Describe the proposed project, the main activities involved to develop it and any other parties involved.</i>						

**Signed for and on behalf of the Promoter/Group:**

I/We confirm that the details supplied are true and correct to the best of my/our knowledge

**Print Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:**

Part or all of the information you provide in this form will be held on computer and hard copy format. This information will be used for the administration of Expression of Interests and producing monitoring returns. LAG's may share information with each other and Government departments/agencies to enable them to prevent fraudulent applications or for detecting crime and to co-ordinate processing of complementary applications.

This policy does not affect your rights and your information will be held as prescribed under the Data Protection Acts.

The project promoter/group, the DRCD, Leitrim Integrated Development Company/Leitrim County Council/Leitrim Local Community Development Committee (Leitrim LAG) are subject to the data protection and privacy laws of Ireland and the EU, in particular the Data Protection Act 2018 and Regulation (EU) 2016/679, known as the EU General Data Protection Regulation ("GDPR"). Any personal information that you provide as part of the application process will be obtained and processed in compliance with Data Protection legislation.

When you submit an EOI for LEADER funding your personal data will be made available to DRCD, Leitrim Integrated Development Company/Leitrim County Council/Leitrim Local Community Development Committee (Leitrim LAG) and may be made available to those organisations listed below. By signing this EOI form, the project applicant acknowledges that the information contained in this form, the accompanying documentation and all subsequent documentation submitted regarding this EOI, may be made available to the DRCD, Leitrim Integrated Development Company, Leitrim LAG and those organisations listed below:

- Leitrim Local Community Development Committee (Leitrim LAG)

- Leitrim County Council
- Evaluating Committee of Leitrim LAG
- The Department of Agriculture, Food & the Marine
- Pobal
- E.U. Commission and E.U. Court of Auditors
- Comptroller and Auditor General and any other Government Department or Agency
- Accreditation Body.

but only where there is a valid legal basis to do so. The purpose of this sharing of data is for processing purposes, audit, evaluation purposes, controls relating to the legislation underpinning all Rural Development measures, as required by CAP EU Regulations, including Regulations (EU) 2021/2115 as well as relevant secondary legislation. Article 151 (1) of Regulation (EU) 2021/2115 and Article 101 of Regulation (EU) 2021/2116. DRCD, Leitrim Integrated Development Company/Leitrim County Council/Leitrim Local Community Development Committee (Leitrim LAG) will not otherwise release any information received as part of this application except as may be required by law, including under the Freedom of Information Act 2014.

Personal data may be used for statistical, research and analysis purposes in some circumstances, but will only be done so in compliance with the Data Protection legislation in force. Data used for such purposes will be pseudonymised (masked) or anonymised, as appropriate, to protect the security and confidentiality of the data. The use of the data in this way may facilitate DRCD in informing policy decisions into the future.

As part of the LEADER programme, if you are approved into the LEADER programme, you may be requested by DRCD, Leitrim Integrated Development Company/Leitrim County Council/Leitrim Local Community Development Committee (Leitrim LAG), to supply data in relation to your participation in the LEADER programme and facilitate on-site inspections/assessments, where required for the purpose of assessment, verification, evaluation or research purposes as provided for under the Regulations (EU Regulation 2021/2116). Not to supply such information may invalidate/cancel your application.

**Retention Period:** Personal data, data submitted in support of the EOI by the data subject under the LEADER programme will only be retained by DRCD, Leitrim Integrated Development Company/Leitrim County Council/Leitrim Local Community Development Committee (Leitrim LAG) for the period necessary for the purposes for which the data was collected and processed, or where subject to statutory requirements. Personal data no longer required will be destroyed or deleted in a secure manner in line with internal guidelines or guidelines for destruction received from the National Archives Office or associated permissions received from them.

This EOI may also be subject to meeting obligations under the Freedom of Information Act 2014. The DRCD, Leitrim Integrated Development Company/Leitrim County Council/Leitrim Local Community Development Committee (Leitrim LAG) retain the right to disclose for the purposes of a request under the Freedom of Information Act 2014 or otherwise, in connection with this EOI.

- any information supplied by the project promoter/group to the DRCD, Leitrim Integrated Development Company/Leitrim County Council/Leitrim Local Community Development Committee (Leitrim LAG)
- any relevant data gathered by the DRCD, Leitrim Integrated Development Company/Leitrim County Council/Leitrim Local Community Development Committee (Leitrim LAG) in processing this EOI, except where the information is considered to be personal or commercially sensitive.